

**CITY OF SALEM
BOARD OF HEALTH
MEETING MINUTES**

July 23, 2013

MEMBERS PRESENT: Dr. Poremba, Chair, Gayle Sullivan, Martin Fair, Dr. Alam & Dr. Ledoux

OTHERS PRESENT: Larry Ramdin, Health Agent, City Council Liaison, Councilor Furey

MEMBERS EXCUSED: None

OTHERS PRESENT: Councilor at Large, William Legault

TOPIC

DISCUSSION/ACTION

1. Call to Order

7:08pm

2. Minutes of Last Meeting
(June 13, 2013)

Motion by M. Fair to approve the draft minutes, G. Sullivan 2nd.
Approved unanimously.

3. Chairperson Announcements

Per BOH custom, there is no meeting in August. In case of any emergencies, Dr. Poremba requested that BOH members keep August 20 available. All agree to this request.

4. Introductions with new Board Member

Dr. Shama Alam, new BOH member was welcomed and introduced

5. Monthly Reports-Updates

A. Health Agent Report

Presented & approved. Copy available at the BOH.

*Maria's Sweet Something – The door was open and air curtain was off on 7/23/13. A formal notice will be sent out tomorrow. The notice will advise Maria's Sweet Something that the Air curtain has to be on at the high setting whenever the door is open. If the door is found open the BOH will institute action to suspend the Food establishment permit.

*The BOH standard list of conditions was sent to the Planning Board for the Power Plant Project. The Health Agent will invite Footprint to present their plans to the Board for the Sept meeting.

*Public Health Nurse's Position has been posted internally and on MAHB, MHOA, MPH. N.

* Mayor's neighborhood walks – The Point and High Street area dumpsters are not being kept clean, a formal notice will be sent out. The Health Agent met with CDC Summer Program to discuss their clean-up initiative. Next week all inspectors will go into the point area to note all public health issues in the area.

*West Nile Virus positive in Lynn - no mosquito spraying will be done in Salem at this time.

B. Public Health Nurse's Report

Presented & approved. Copy available at the BOH.

The Board requests that in contagious disease report an additional column be added for "# of cases current". Rabies case amended to "on recommendation of DPH".

C. Administrative Report

Presented & approved. Copy available at the BOH.

D. City Council Liaison Updates

Board request for reduction of members is still pending in the City Council Public Health, Safety and Environment Committee. BOH discussed and requested that Health Agent send a letter to the Mayor on their behalf requesting the status of this issue.

6. New Business

A. Tobacco violations

Board members were made aware that 1st time violation letters for selling tobacco products to underage persons were sent out to 11 tobacco retail establishments. It was also explained to the Board that due to cut backs to the North Shore Tobacco Control Program, fewer inspections are able to be done during the year. This increase in underage tobacco sales may be attributed to the decreased surveillance.

7. MEETING ADJOURNED:

9:03pm

Respectfully submitted,

Heather Lyons-Paul
Clerk of the Board

*Next regularly scheduled meeting is September 10, 2013 at 7pm
At City Hall Annex, 120 Washington Street, Room 311 Salem.*